

WEDDING FEE SCHEDULE

(All fees must be paid one month prior to wedding)

Trinity Lutheran Church
609 Lincoln Avenue
Owatonna, MN 55060

The following is a compilation of the financial expenditures that could be involved in a wedding held for a member of Trinity (with or without a reception).

I. Use of Facilities:

Sanctuary	No charge	
Custodial fee	No charge	
Fellowship Hall* (Capacity 200)	\$25.00 (4 hours or less)	\$35.00 (5-8 hours)
Fireside Room* (Capacity 100)	\$15.00 (4 hours or less)	\$20.00 (5-8 hours)
Lounge (Capacity 30-45)	\$15.00	

*Add \$15.00 if including kitchen

NOTE: The fee for the use of the Lounge is charged only if the Lounge is used following the wedding. There is no charge for the bride to use the dressing room and lounge for preparation prior to the wedding ceremony.

II. Professional Fees:

Pre-marriage workshop	\$80.00 (payable to LSS)
Kitchen Coordinator	\$25.00 (for receptions or rehearsal dinners held at Trinity)
Musicians:	
Church organist	\$125.00
Church soloist	\$100.00
(or you may make other arrangements)	
Pastoral honorarium	\$150.00
Videotaping/DVD	\$100.00 (if done by Trinity)

All professional fees are payable one month prior to wedding date.

III. The Marriage Service:

The last scheduled wedding allowable on a Saturday afternoon is no later than 2:30 p.m. This allows the Altar Guild, custodian, and any other people involved to adequately prepare for Saturday evening worship.

IV. Preparing for the Rehearsal Dinner or Reception:

PLEASE CONTACT THE KITCHEN COORDINATOR AS SOON AS POSSIBLE to help organize your rehearsal dinner or reception at Trinity. The Kitchen Coordinator fee is for consultation concerning use of kitchen facilities.

V. **Wedding Party Responsibilities for Rehearsal Dinner or Reception:**

All food catered to church already prepared and ready to serve.

Providing coffee, punch ingredients, paper/plastic products as needed.

Preparing place settings at tables.

Waitresses for serving, clearing, dishwashing, and cleanup in kitchen and in reception room.

Any decorating done in the reception room.

Person(s) to cut and serve cake.

Person(s) for serving coffee/ punch.

Please leave dish towels (if used) for Kitchen Coordinator to launder.

All charges are due and payable **one month in advance** of the wedding, and may be determined with the Kitchen Coordinator and the church office staff.